

# Volunteer Field coordinator

**Position:** Volunteer Field coordinator

**Application Deadline:** 13 October 2025

**Location:** Mvurwi

## Job description:

RNCYPT is looking for a dedicated and motivated Volunteer Field Coordinator to lead field activities in Mvurwi. The ideal candidate will work closely with girls, community leaders, and schools to strengthen SRHR advocacy and ensure the meaningful participation of girls.

Reporting to the Programmes Officer, the Field Coordinator will support the implementation of weekly SRHR club sessions, community campaigns, and stakeholder engagements while ensuring high standards of confidentiality.

## Required desirable Skills & Qualifications.

- Aged below 26 years and a current resident of Mvurwi.
- Qualification in Social Sciences or related field (advantageous).
- Knowledge and/or experience in mentorship, SRHR.
- Strong communication, organisational, and interpersonal skills.
- Proficiency in Microsoft Word, Excel, PowerPoint, and Kobo Toolbox.
- Ability to work independently and travel to project sites within Mvurwi.

## Duties and responsibilities

- Facilitate weekly SRHR sessions with girls under the SRHR clubs and Man Hub Centres.
- Create and maintain safe spaces for girls to learn, share, and discuss their SRHR issues.
- Coordinate and support community advocacy campaigns on SRHR with girls.
- Serve as a liaison between RNCYPT, schools, community leaders, and local stakeholders.
- Ensure strong partnerships with schools and community structures.
- Uphold and promote child safeguarding and the prevention of sexual exploitation and abuse (PSEA).
- Compile and submit monthly field reports and ensure accurate data entry through Kobo Toolbox.
- Support monitoring and evaluation of field activities to assess progress and outcomes.
- Ensure compliance with RNCYPT policies, donor requirements, and ethical standards.

## Application Process:

If you meet the above requirements and are passionate about advancing SRHR for girls, send your application to [rncrypt@gmail.com](mailto:rncrypt@gmail.com) & [recruitment@rncrypt.org](mailto:recruitment@rncrypt.org)

- by the 13<sup>th</sup> of October 2025. Please clearly indicate “**Volunteer Field Coordinator – Mvurwi**” in the subject line.

NB This is a voluntary position, best suited for a local candidate based in Mvurwi